

**Apply for TSDS Access**

Users that will be submitting, reviewing, or completing a PEIMS or Core Collection will need to have access to Texas Student Data System (TSDS) to access those collections and/or the Data Management Center (DMC).

1. Log into **TEAL**.
2. Click on **My Application Accounts**.
3. Click on **Request New Account**.

A screenshot of a computer

Description automatically generated

1. In the pop-up window, select **TSDSPortal - Texas Student Data System Portal**.

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1. Click **Add Access**.
2. Click **Done**.
3. Click \***Save Changes\***. It is important that you click Save Changes before you exit the screen.